

Every PEACe package provides you with a professional, friendly and affordable service. On top of that, all NCVO and LVSC members receive an additional 10% discount on every one of our products.

Taster subscription ● **£150 + VAT**

Five 30 minute calls with our HR and employment law team

15 hour subscription ● **£900 + VAT**

15 hours of specialist advice from a team of experts and unlimited access to the PEACe document bank

35 hour subscription ● **£2000 + VAT**

35 hours of specialist advice from a team of experts and unlimited access to the PEACe document bank

Staff Handbook & Manager's Toolkit ● **£990 + VAT**

A staff handbook customised to your organisation's specific needs and step-by-step guidance for managers

Document bank ● **£100 + VAT**

A suite of template policies and guidance, free with every subscription

Manager training sessions ● **from £290 per half day**

Bespoke, expert, in-house training on personnel and employment law issues

Consultancy & mediation service ● **from £490 per day/ £70 per hour + VAT**

Highly skilled, on demand, in-depth consultancy services

Manager mentoring service ● **3 month block £350 per person + VAT**

Two hour face-to-face meetings, followed by two 45 minute telephone sessions and follow up email service

To find out more, call Shirley on 020 7832 5819
or email peace@lvsc.org.uk



Helping your organisation to be its best

PEACe HR & employment law services

lvsc.org.uk/peace
020 7832 5880



RUSSELL-COOKE | SOLICITORS



What makes PEACe different?

Keeping on top of the latest changes in employment law, or dealing with tricky HR issues can sometimes be difficult, not to mention stressful. As a voluntary and community sector led service, we know the challenges that you face on a daily basis, and are equipped with the knowledge and expertise to provide both friendly and specialist support without the complicated legal jargon. With over nineteen years of satisfied clients and recognition as one of NCVO's 'Trusted Suppliers', you know the service you receive will be outstanding every time.

Services tailored to you



Subscriptions

Our flexible subscription packages provide you with confidential telephone and email advice from expert HR and Employment Law advisors. Additionally, we give you the opportunity to cultivate long-term relationships with our advisors, delivering higher quality and more tailored support.

As part of this package you will receive:

- access to our dedicated subscriptions only hotline
- dedicated advice that meets your organisation's needs
- access to over 70 downloadable template policies, model procedures and guidance documents, produced in partnership with Russell-Cooke Solicitors



Document Bank

The PEACe document bank is an online suite of useful guidance documents, model policies and template contracts that are updated twice a year with changes to employment law. Those who subscribe to this service will be entitled to unlimited downloads for a whole year.

Consultancy and Mediation

Our popular consultancy service provides one-off support to tackle your complex HR issues, provide workplace mediation or legal advice. This includes assistance with such issues as:



- recruitment
- performance management and appraisal
- sickness absence and ill health
- mediation
- conflict coaching
- discipline and grievance issues
- workplace investigations
- dismissals
- managing redundancy and restructure
- training line managers to implement HR policies successfully

Manager training sessions

Our experienced HR advisors can provide dedicated and flexible in-house training, tailored to the needs of trustees, managers and development workers. We can adapt our topics to fit the requirements of your local groups, or select from our popular courses.



Staff Handbook and Manager's Toolkit

The PEACe Staff Handbook is a full suite of all the HR policies that a charity or voluntary organisation needs to be compliant with HR law and good practice, customised to the specific needs of your organisation. It's updated twice a year and we'll send you revised policies where there have been changes to the law. Alongside the handbook, you'll receive a copy of the Manager's Toolkit; our step-by-step guide to implementing the HR policies, including guidance and standard letters.



Manager mentoring service

Ideal for first time managers providing support and guidance.

